

ALDRICH SERVICES



POLICIES – WELLNESS, CANCELLATION, TARDINESS

WELLNESS POLICY

Aldrich Services is working to accommodate active and independent families, while sharing the studio with all students and their families. In order to put forth our best effort to minimize the spreading of illness to our teacher and other piano students and their families, please adhere to the following policy:

- 1. You will need to keep your child at home, if any of the following symptoms are present on the day of a lesson –**
 - a. persistent runny nose especially with colored mucus
 - b. sore throat
 - c. persistent cough
 - d. fever/chills
- 2. In the event your child tests positive for COVID –**
 - a. Please notify Carol Ann Aldrich without delay.
 - b. Upcoming piano lesson will be cancelled.
 - c. Make-up lesson available on Saturday.

CANCELLATION POLICY

In the event of a cancellation or absence for whatever reason, the following policy will be engaged:

1. Cancellations are billed.
2. Make-up lesson is available on Saturday the same week of cancellation at the following times:
 - a. 12 NOON
 - b. 1 PM

Note Concerning Cancellations:

Cancellation caused by Carol Ann Aldrich will not be billed unless make-up is scheduled on Saturday.

TARDINESS POLICY

If student arrives late for class, the following policy is in place:

1. Lesson will be less than one hour but invoiced as one hour.
2. Lesson will finish on-time.
3. Parent, please come into studio to pick up child.